



Short Course Application Form

Please write clearly in Capital Letters
Tick all boxes where appropriate.

Course Selection	
<input type="checkbox"/> Licence to Operate a Forklift Truck <input type="checkbox"/> Provide First Aid	Start date: _____

A. Personal Details			
Family Name		Given Name	
Gender		DOB	
Country of Birth		Town/ City of Birth	
Residential Address			
Suburb		Post Code	
Passport Number		Contact Number	
Email Address			
Parent/Guardian Details (if student under 18 years of age)			
Family Name		Given Name	
Parent / Guardian Address			
		State	
Country		Postcode / ZIP	
Telephone Number		Email	
Mobile Number			

Emergency Contact Details			
Family Name		Given Name	
Address			
		State	
Country		Postcode / ZIP	
Telephone Number		Email	
Mobile Number			
Disability			
Do you have a disability that requires special consideration	Yes <input type="checkbox"/> No <input type="checkbox"/>		
If yes, please explain			





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B. Unique Student Identifier

From 1 January 2015, AIBT can be prevented from issuing you with a nationally recognised VET qualification or statement of attainment when you complete your course if you do not have a Unique Student Identifier (USI). If you have not yet obtained a USI you can apply for it directly at <http://www.usi.gov.au/create-your-USI/> on a computer or mobile device.

**Enter your Unique Student identifier
(if you already have one)**

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- I have read and I consent to the collection, use and disclosure of my personal information pursuant to the information detailed at <https://www.usi.gov.au/about-us/privacy>
- I understand that I may receive a National Centre for Vocational Education Research (NCVER) student survey.
- I also give permission for AIBT to verify my records by viewing them via the USI and I understand that my enrolment cannot be confirmed until I provide the USI.

Part C is required if you do not have USI and want AIBT to create one on your behalf.

C. Forms of identification

Select one of the following and attach a copy:

- Driver's Licence
- Medicare card
- Passport (Australian)
- Non-Australian Passport (with Australian Visa)
- Birth Certificate (Australian)
- Certificate of Registration by Descent
- Citizenship Certificate
- ImmiCard

I(insert name) grant permission to AIBT to create a USI on my behalf. I also give permission for AIBT to verify my records by viewing them via the USI. I understand AIBT will then provide me with my USI for my own use.

Signature: _____



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D. Authorisation

- I _____
- Authorise AIBT Pty Ltd to collect, store and use my personal information within the limitations of the Privacy Principle contained in the Privacy Act 1998.
 - Authorise AIBT Pty Ltd to make relevant enquiries where necessary and in accordance with legislation regarding my academic qualifications and any work experience related to my application for undertaking a course of study.
 - Understand that my information will only be released to third parties in accordance with legislation.
 - Understand that I may at any time revoke my authorisation for AIBT Pty Ltd to release my information to third parties by notifying AIBT Pty Ltd and that implementation cannot be retrospective.
 - I have read and understand the Student Handbook including the refund terms and conditions. <https://www.aibt.edu.au/guidance-documents/domestic-student-handbook>

I agree to abide the terms and conditions as set out in the Student Handbook.

Signature of Applicant

Date

Parent / Guardian Signature

Date

(as identified in this form)

If applicant is under 18 years of age

Office Use Only (this section is only to be completed by AEG)

Student ID:			
Student Accepted Offer:	Yes <input type="checkbox"/> No <input type="checkbox"/>		
Commencement Date:			
Competency Completion Details Entered by:		Date	